

# PRE-MEETING AGENDA

Casper City Council  
City Hall, Council Chambers  
Tuesday, October 5, 2021, 5:30 p.m.



*\*Please silence cell phones during the City Council meeting.\**


Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: [CouncilComments@casperwv.gov](mailto:CouncilComments@casperwv.gov).


|    | Presentation   | Allotted | Beginning Time |
|----|--|----------|----------------|
| 1. | Recommendations from the Federal Transit Authority 2021 Triennial Review | 10 min   | 5:30           |
| 2. | Curbswalks, Sidewalks, Curbs and Gutters                                 | 10 min   | 5:40           |
| 3. | Agenda Review  | 5 min    | 5:50           |
|    | Approximate Ending Time  |          | 5:55           |

We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

September 28, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew B. Beamer, P.E., Public Services Director   
Alex Sveda, P.E., City Engineer  
Andrew Colling, Engineering Tech

SUBJECT: Casper Municipal Code – Curbwalks, Sidewalks, Curbs and Gutters

**Meeting Type & Date:**

Pre-meeting  
October 5, 2021

**Action Type**

Information Only

**Recommendation:**

None

**Summary:**

Chapter 12.08 of the Casper Municipal Code, in accordance with State Statutes, assigns the maintenance of curb-walk, sidewalk, curb and/or gutter to the adjacent property owner. It is the duty of landowners to keep these structures in front of their property in good repair and in safe condition. The criteria for reconstruction of any structure consists of one or more of the following:

1. Any adjoining segments, or portions thereof, whose edges differ vertically by more than one-half inch.
2. Any segment that has more than twenty-five percent of its surface area with holes, or is cracked, broken, or missing pieces which interfere with the walking public or surface drainage.
3. Any segment having depressions or low spots so as to impound water greater than three-eighths inch in depth.
4. Any segment having a grade greater than three-fourths inch vertical per one foot horizontal in walking sections, excluding alleys, drives, and ramps.
5. Any segment that causes an abrupt change in the longitudinal grade of the curb-walk or sidewalk.

Historically, the City of Casper Engineering Division has handled all issues regarding deteriorated curb-walk, sidewalk, curb and/or gutter. A letter requesting the property owner make repairs is typically sent when complaints are received, or when the street surfacing is impacted by lack of drainage. In the event the property owner chooses not to make the repairs within 4 months of the

Municipal Code  
Sidewalk Maintenance

notice, the City Manager can direct City crews to perform the work and assess the costs to the property.

**Financial Considerations:**

Currently, the City charges thirty dollars (\$30) for a permit to replace concrete within the City right-of-way. As part of the reconstruction process, the City of Casper Streets Division patches any asphalt that is removed during the concrete replacement for residential properties, at no additional cost to the property owner.

**Oversight/Project Responsibility:**

Engineering Division

**Attachments:**

None